

Business Consulting Services

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| User Story Name: | EA |
| Business Objectives/Goals: | Provide a public, county (optional) and final commenting period on RDCC or CA (EA) PLPCO projects and publish the official comments to the website |
| Business Function: | Complete the RDCC (EA) or CA (EA) Project lifecycle from creation to publication on the website |
| Primary User Role: | PLPCO, State Agency |
| Associated User Role(s): | Public, Private Organization, Federal Agency, County Government |

Business Process

Business Process Description:

Once a project is created (see project start user story for details) it will be published to the PLPCO website with its related details. An EA project can be classified as either a RDCC EA or CA EA during the project creation process. There the project is open for its comment period. During this period various parties such as the public, state agencies, county and local governments may comment and upload supporting information expressing their position on the PLPCO project. The comments will be tracked in a blog style (subject, body) where posts can receive replies. PLPCO as well as authorized parties (State Agency users) will view comments and any uploaded attachments. PLPCO staff and State Agency users may view all comments from all interested parties.

For EA sub-type projects a PLPCO user will decide at the project creation whether a County only commenting period will be necessary. See workflow diagram below for details.

Once the comment deadline has been reached the PLPCO staff will complete the official position on the project which will detail PLPCO's stance on the public lands question and project. The official opinion will be published to PLPCO's website and will be viewable by all concerned parties and will be for public display.

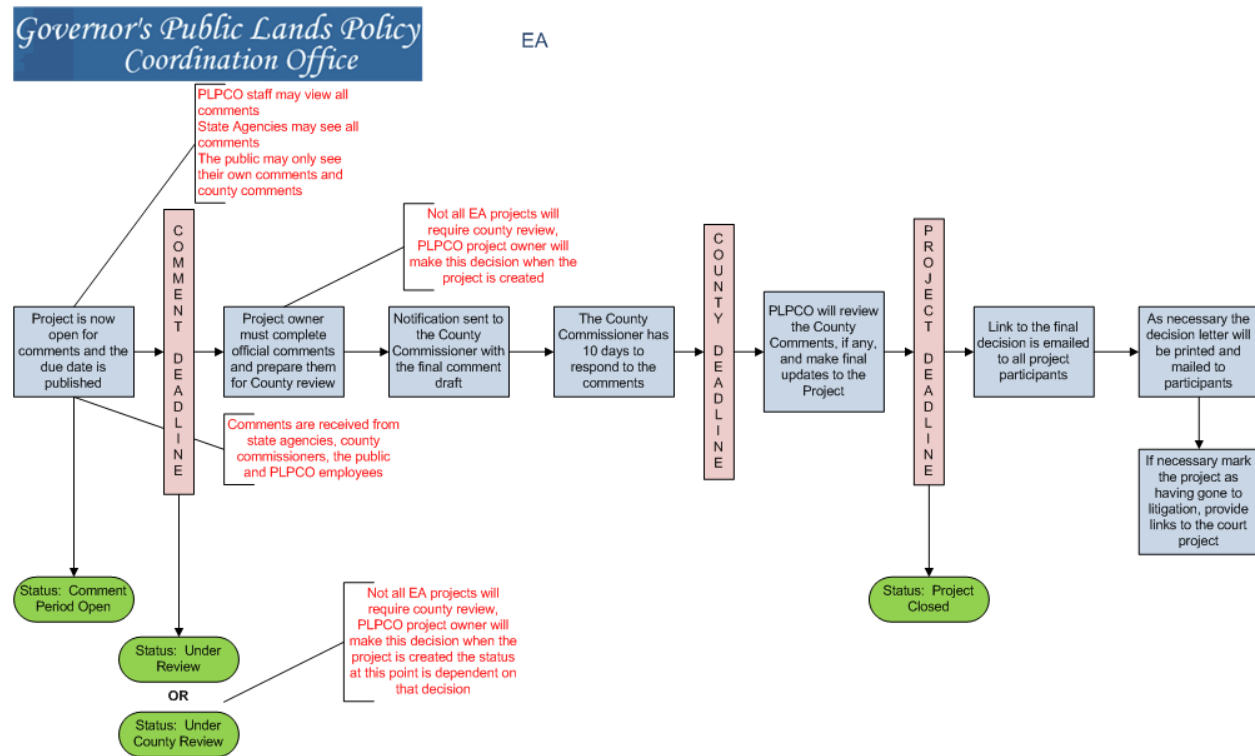
All parties who participated during the comment period will receive an email when the official position is published with a link to the project.

If necessary a position letter will be mailed to participants (this will not be functionality handled by the system)

If the project goes to litigation PLPCO will mark the case as litigated and post a link to the court case on the project that will update to the website.

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Workflow:



Business Rules and Requirements

Business Rules:

| BusinessRule ID | Rule |
|-----------------|---|
| BR 1 | Project comments are not allowed after the comment deadline |
| BR 2 | For this type of project (EA) interested parties may only see the comments they submitted. Only PLPCO staff and State Agency users may see all comments |
| BR 3 | Official project comments cannot be pushed to the PLPCO website until they are submitted as final |
| BR 4 | Once official PLPCO comments are finalized they can be viewed by all users on the website |
| BR 5 | Before creating or approving the project PLPCO staff must decide whether a |

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| | separate county comment period will be required. |
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Business Requirements:

| BusinessReq ID | Requirement |
|----------------|---|
| BReq 1 | Provide non-PLPCO users the ability to comment on PLPCO projects |
| BReq 2 | Provide non-PLPCO and PLPCO users the ability to upload supporting documentation (for example: PDF, Word, Excel, JPG, or any BLOB object) |
| BReq 3 | Provide PLPCO and State Agency users the ability to comment on PLPCO projects and see all comments by all parties |
| BReq 4 | Each comment should have a required subject and body along with reply to ability by users who have rights to see the comment |
| BReq 5 | Provide PLPCO users the ability to submit official project comments. These comments will appear on the website. These comments will usually appear as a PDF document accessible for download on the website. |
| BReq 6 | Allow users who submit comments to retract comments |
| BReq 7 | <p>EA only type of project will have the following status':</p> <ul style="list-style-type: none"> • Comment Period Open (status occurs when the project has been officially approved and created by PLPCO staff, see Project Start User Story for details) • Under Review (status occurs when the comment deadline date has passed) • Project Closed (status occurs when the project deadline has passed) <p>If the comment deadline date or project deadline date are changed by PLPCO staff this will affect the status. The status will need to be updated in cases where this occurs.</p> |
| BReq 8 | One week before the Comment period ends add a notification to the email queue to be send to all users that received a notification email of the project creation. |

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| BReq 9 | Once the PLPCO official position is published to the website add a notification to the email queue to be sent to all users that received a notification email of the project creation. |
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NOTE: The comment and project deadline are set at project creation.

Additional Requirements

Security Requirements:

| SecurityReqID | Requirement |
|---------------|---|
| SR 1 | Only PLPCO and State Agency users must see all submitted comments |
| SR 2 | Only PLPCO users must see the Project Deadline date |
| SR 3 | All users must see the Comment Deadline date |
| SR 4 | State Agency and County users must see the County Deadline date |
| SR 5 | PLPCO users must see all deadline dates |

Testing Requirements:

| TestingReqID | Requirement |
|--------------|---|
| TR 1 | Status are set correctly based on the current calendar date and other system and user actions |
| TR 2 | All security requirements are met |

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| TR 3 | Comments are submitted successfully by internal and external users |
| TR 4 | Internal and external users can reply to posted comments that they are authorized to view |
| TR 5 | Internal and external users can attach documents to their comment postings and replies |
| TR 6 | Website users can download official comment documents, ROD documents, and Governor's Consistency Review documents |

Reporting Requirements:

None

Audit Requirements:

None

Functional Requirements

Requirements:

| FunctionalReq ID | Requirement |
|------------------|--|
| FR 1 | Users can attached BLOB objects to comments and other users with view access can download them |
| FR 2 | Official position comments (usually a word document) will be viewable on the website |
| FR 3 | Non-PLPCO users can access the PLPCO projects from the web and provide comments through the website |
| FR 4 | When any document is uploaded to a project (either through comments or direct uploads such as an ROD) store the file in it's native format. When the document is accessed by a different user it must be downloaded in PDF format. |

Data Elements:

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Please note that most data elements are documented in the Project Start User story. As all types of PLPCO projects use those data elements they will not be repeated here. Only the data elements necessary for this user story are placed here.

- Comments
 - o *Subject
 - o *Body
- Record the first and last name of the commenter (grab from UMD)
- Record the date/time of the comment
- Record the affiliation/organization of the commenter
- Comment Deadline (standard date field)
- County Comment Deadline (standard date field) this is viewable by only users with the following roles: PLPCO, State Agency, and County (the assigned county at project start)

Issues / Considerations:

None

Design Suggestions:

None

Training Issues:

None

Approval

Signature

Date

Name